TRC Meeting Agendum & Minutes
Date: February 16, 2012 Time: 10:00 AM Location: ISD GRAND CENTRAL

	Date: 1 cordary 10, 2	2 Time: 10:00 Tivi	Eccurion: 19D Gran (D CEI (Traile						
Y	Peter Ambs	N	Gary Anderson	N	Eddie Andujo	Y	Chris Framel	Y	Cedric
	ITSD		Senior Affairs		FCS		WUA		Dalton
									FIRE
N	Patrick Frias	Y	Andy Garcia	Y	Clint Hubbard	Y	Dave Mathews	Y	Eddie
	AVI		Parks & Recreation		APD		CSD		Gonzales
									FIRE
Y	John Meier	Y	Danny Nevarez	Y	Robert Nunez	Y	Brian Osterloh	Y	Alan
	CSD-Library		EHD		DMD		ITSD		Gutowski
									Risk
									Mngtmnt
N	Lt. Jeff McDonald	N	Kyle Roth	Ν	Joe Saraphon	N	Vince Quijano	Y	Bernadette
	APD		Planning		TRANSIT		ERP		Sandoval
									Purchasing
N	Tony Schupp	Y	Michael Silva	Y	Art Montoya	Y	Andre O'Brian		
	SWD Mngtmnt		Animal Welfare		ITSD		ITSD		
	-								

WHAT	WHO	TIME	MINUTES
Housekeeping:			Next TRC Meeting is on March 1, 2012
Call to order	Brian	1	
Roll call	Lydia	1	
Approval of	Brian	1	Brian Osterloh stated that the original agendum was sent out in error and asked for approval to correct.
the Agendum:			Dave Mathews made the motion to approve. Danny Nevarez second the motion. Remaining agreed.
Review	All	10	Previous TRC on 020212:
Minutes from			PDF
previous TRC			TRC Agenda &
			Minutes2012-02-02.p
			Brian Osterloh stated that the previous TRC agenda needs to be replaced with an accurate agenda showing:
			New standard was created and Mid-Block parking station was added as a commodity. Also Revised that
			standard add Risk Mngmnt. Brian Osterloh made the motion to approve. Robert Nunez Second the
			acknowledgment to revise this as a commodity. Remaining agreed.

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Unfinished Business:	All	0	
Routine Business:	All	2	Clean-up of the Technical Review Committee membership Standard Add Family and Community Services. Change Solid Waste to Solid Waste Management. Robert Nunez made the motion to approve. Alan Gutowski second the motion. Remaining agreed.
Review TRC Request	All	10	 Library RFID Migration FY12 - John F. Meier - \$412,269.42 - The Library currently uses external barcodes and electromagnetic strips to provide identification and security for its collection of over 1.2 million items. We are in a position to migrate our entire materials collection and security system to RFID. This project will be done in two phases giving us the ability to purchase the RFID tags and install them in FY12 and FY13. Brian Osterloh made the motion to approve. Robert Nunez second the motion. Remaining agreed. Library 3M Intelligent Return and Sorting System - FY 12 - John F. Meier - \$199,862.00 - As part of the Library's RFID Migration, we would like to implement 3M's Intelligent Return and Sorting System. This easy-to-use intuitive interface allows library customers to instantly check their items in, after which the system sorts the items into bins, helping speed their return to the shelves to be borrowed again. This technology eliminates much of the time that is spent accepting items at the front desk and clearing customer's records, so circulation staff can devote more time to serving customers. Brian Osterloh made the motion to approve. Dave Mathews second the motion. Remaining agreed.
Review and Approval of Policies, Procedures & Standards	All	5	Policies, Procedures & Standards New • Municipal Development Hardware and Software Standard(New) Note: This is a new standard created to hold the Parkeon Mid-block Parking Stations approved at the last meeting. Brian Osterloh moved to make this a New Standard. Dave Mathews second the motion. Remaining agreed. Revised • Library Automation Hardware and Software Standard(Revised) Deprecated • None Discussion • None
New Business	Various	0	

Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	
Action Items:		10	 Security Assessment Update – Paul Chapman Diasater Recovery Planning.pptx Discussion on DBA auditing/monitoring. Audit Process.pdf
Total:		40	

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